



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	RAJIV GANDHI GOVERNMENT ARTS AND COMMERCE COLLEGE, LORMI
Name of the head of the Institution	Dr. Nand Kumar Dhruve
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	091-9977262164
Mobile no.	9977262164
Registered Email	rggcollegelormi@gmail.com
Alternate Email	profradhe@gmail.com
Address	Bilaspur Road Bhata para Lormi
City/Town	LORMI
State/UT	Chhattisgarh
Pincode	495115

2. Institutional Status																			
Affiliated / Constituent		Affiliated																	
Type of Institution		Co-education																	
Location		Rural																	
Financial Status		state																	
Name of the IQAC co-ordinator/Director		Shri S.K. Jangde																	
Phone no/Alternate Phone no.		919893868552																	
Mobile no.		9893868552																	
Registered Email		sushiljangde@gmail.com																	
Alternate Email		nsslormi@gmail.com																	
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)		http://www.govtcollegelormi.in																	
4. Whether Academic Calendar prepared during the year		Yes																	
if yes,whether it is uploaded in the institutional website: Weblink :		http://govtcollegelormi.in/newsData/Report9.pdf																	
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.92</td> <td>2019</td> <td>01-Jul-2019</td> <td>30-Apr-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	1.92	2019	01-Jul-2019	30-Apr-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C	1.92	2019	01-Jul-2019	30-Apr-2024														
6. Date of Establishment of IQAC			25-Sep-2018																
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															
orientations Programme		19-Aug-2019 1		375															

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

> Formation of different working committees. > Promotion of computer education for the college faculty and students . > Organizing seminar and workshop for post graduate level students in each department of the college . > To organize social awareness programs by NSS Volunteers. > Regular orientation programme for students and faculty.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of action (A) Orientation programme based on Personality development,motivational classes,and skill development. (B) Campaign for Cleancampus ,green campus (C) Science exhibition (D)To organise seminar	As per proposal of IQAC committee We achieved the goal in the following areas (A) Orientation programme based on Personality development,motivational classes,and skill development. (B) Campaign for Cleancampus ,green campus

/workshop for woman empowerment and De addiction campaign

(C) Science exhibition (D)To organise seminar /workshop for woman empowerment and De addiction campaign

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Rajiv Gandhi Government Arts and Commerce College is affiliated with Bilaspur University which is also known as Atal Bihari Vajpayee University , Bilaspur Chhattisgarh . The college follows the curriculum strictly laid by university . The syllabus is provided to all teachers for the effective implementation of the curriculum . Development of action plans are done in the following ways In college brochure and website information on different courses , fee structure , admission process etc are given in details . The teachers are sent for orientation and refresher courses organized as per the academic calendar by the college. The college organizes seminar/ workshop at National Level as well as local level . The teacher follows different innovative and effective teaching-learning techniques . Library facility to staff and students which is equipped with text books, reference books, journals and newspapers . The library about 29911 books and 5 newspapers , a research paper are also made available to the students. The college gives special attention to those students who could not attend class due to any reason as in NSS camp or sports participation to make up their loss. Principal and head of department conduct their internal staff meeting and develop and progress academic plans for the coming academic year. Feedback received from a student is successfully implemented to strengthen curriculum planning and development. All the departments and teachers prepare a lesson plan and daily diary regularly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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0

0

20/01/2020

0

0

0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	20/01/2020
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	20/01/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PMG DISHA	24/12/2019	35
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	field project and report	20
BA	field project of Environmental studies and Human Rights	180
BCom	field project of Environmental studies and Human Rights	60
BSc	field project of Environmental studies and Human Rights	120
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback from students- Discussion was made with 40 students of our college. Students gave their thoughts on the atmosphere of teaching- learning process. Their concerns were heard by us sympathetically. We also assure them that their concerns will be resolved in course of time. Feedback from teachers- To bring improvement in teaching techniques using modern technologies such as -projector ,language lab , digital library etc. Feedback from alumni- Alumni suggested for making better atmosphere of study in the college campus.Also suggestions were given by them about digital library , WI FI facility, computer lab , language lab etc. Feedback from parents- We discussed with the parents regular students . They stressed on the security of their children. They also expressed their views on moral education alongwith regular courses.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HISTORY / ENGLISH LITERATURE	540	1040	540
BCom	COMMERCE	180	380	159
BSc	BIO	180	880	179
BSc	MATH'S	180	480	92
MA	HINDI	60	160	45
MA	HISTORY	80	130	35
MA	POLITICAL	60	100	47
MCom	COMMERCE	50	100	45

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	970	172	8	Nil	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

8	5	2	2	1	Nil
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To make learning more students centric skills are promoted and developed through the seminar, workshop , group discussion , debate, Quiz Contest, various competitions, etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1142	8	1 :14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	8	8	8	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	003	Annual	25/04/2019	07/06/2019
BSc	006	Annual	18/04/2019	06/06/2019
BCom	009	Annual	29/04/2019	30/05/2019
MA	(HINDI) 414	Semester	29/06/2019	25/07/2019
MA	(History) 434	Semester	29/06/2019	25/07/2019
MA	(Political)444	Semester	29/06/2019	25/07/2019
MCom	594	Semester	29/06/2019	19/07/2019
MA	(Hindi) 028	Annual	27/03/2019	29/05/2019
MA	(History) 032	Annual	27/03/2019	29/05/2019
MA	(Political) 034	Annual	23/03/2019	29/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. The college especially students and faculty are well aware of the evaluation processes as per the academic calendar provided by the higher education department and the same is displayed on the college notice board for information to students 2. The entire process and method adopted by the institution regarding evaluation are incorporated in the admission brochure provided to the students at the time of admission. 3. In the way, the college ensures that all the stakeholders are well aware of the fact of the evaluation process is operated in the institution. 4. The evaluation will be conducted for so nearly as stipulated by the universities norms and per exam (10 weightage) the average is calculated as the final exam . 5. The students are encouraged to use the entire search tool either from the internet or by visiting libraries to think beyond their prescribed textbook and spread the knowledge of them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the Atal Bihari Vajpayee University and hence the pattern prescribed by the University is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each yearly exam and semester in PG along with the government holidays. Based on the norms set by the University the principal, Board of studies member and the HODs Decide on the internal examination dates and dates for other academic activities like ethics cultural sports program, etc. The college time table is prepared by facilitating the teachers to allow sufficient time for each subject as per the workload (syllabus) allotted by the University. This time table is given to each teacher and every department and shown on the notice board for every student of the college ensure that that they stick to the schedule. The Academic calendar is well planned in advance and is outlined in a detailed. the college functions and adheres to the minimum number of working days and teaching days. A work diary is maintained every day by the teachers individually, according to the classes taken by them as per the indicators of the student performance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://govtcollegelormi.in/newsData/Report7.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
594	MCom	Commerce	23	22	95%
444	MA	Political Science	19	18	94%
434	MA	History	31	26	84%
414	MA	Hindi	24	22	92%
006	BSc	Under Graduated	66	43	65 %
009	BCom	Under Graduated	45	42	93.33%
003	BA	Under	150	132	88%

Graduated

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://govtcollegelormi.in/newsData/D4.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	0	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0		20/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Sweep Program	Madhu Sakat	District Election Commission	26/01/2020	Sweep Program
Sweep Program	Ajey Tiwari	District Election Commission	26/01/2020	Sweep Program
Sweep Program	Dr. R.S.Sahu	District Election Commission	26/01/2020	Sweep Program
Master Trainer	Mr. A.K. Panna	District Election Commission	26/01/2020	Master Trainer
Master Trainer	Mr. H.S. Raj	District Election Commission	26/01/2020	Master Trainer
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	25/01/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Hindi	1	3.81
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	Nil	Nil	2020	Nil	Nil	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2020	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	4	2	Nil
Attended/Seminars/Workshops	Nil	8	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
NSS DAY	NSS	8	180
Hindi Divas	Hindi Department	15	150
International Literacy day	NSS	5	75
TEACHERS DAY	Students union	16	180
Rashtriy Sadbhavna Divas	NSS	10	190
Tree Plantation	NSS	10	170
International Environmental Day	NSS	10	30
International Yoga DaY	NSS	15	145
Gandhi Jayanti	NSS	8	175
National Unity Day	NSS	8	170
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Brand Ambesdor	Sweep	District Election Commission	2
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
voters awareness programme	Municipal corporation	Awareness	15	300
Aids Awareness Program	CHC Lormi	Awareness and Raily	5	170
International Human Rights Day	NSS and Community	Lecture and raily	10	150
Indian Constitution Day	Civil Court Lormi	Lecture and Raily	15	200
Anti Tobacco Campaign	District Hospital and Red Cross Society	Awareness Program	15	250
Blood	Red Cross	Social Work	5	33

Donation	Society			
Swachh Bharat Abhiyan	NSS	Clean campus Green campus	4	80
Summer Internship Program	NSS	Social Work	2	20
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Support and Guidance programme	260	0	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kalinga University Raipur	28/02/2019	Field of academic and research programmes	260
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Laboratories	Existing

Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Nil	0	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22435	6065562	3188	799702	25623	6865264
Reference Books	4217	762447	71	22800	4288	785247
Journals	276	105954	73	8497	349	114451
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	15/12/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	13	1	5	0	3	1	4	50	0
Added	3	0	3	0	0	0	0	0	0
Total	16	1	8	0	3	1	4	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15.64	15.64	1.99	1.99

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facility including laboratories, classrooms and computers, etc. are made available for the students. The classrooms are the part of the teaching and learning process. The classroom boards and furnitures are utilized regularly by the students but sometimes it is also made available for the other governmental and non-governmental organization for conducting the various activities. The maintenance and the cleaning of the classroom and the Chemistry laboratories are done with the efforts of non-teaching staff. The college garden is well managed and maintained by the gardener appointed by the college. The college has limited number of the computers with Internet connection and they are also available in principal office, library and other departments. The ICT smart classrooms are also available. The maintenance of UPS and the generator is done regularly. Electrical and plumbing related maintenance is done with the help of local skilled person and the expenditure is done from budget gained by the college from different sources. Academic Facilities The academic support facilities like the library, the sports and the other platforms supporting overall development to the student like NSS, Red Cross Society or competitive examination cell etc. A library is very well maintained. A provision of the budget for library maintenance is made by the college management. The activities like keeping the library, neat and clean and free without insects are done frequently by library staff. A competitive exam cell is established by the college which supports the student preparing for a competitive exams and motivates them for attempt of competitive exam, etc. the maintenance of this department is done free of cost. We also care for extracurricular activities of students which are very much for their all round development. Lots of activities are held in the college during the academic session to make them strong mentally and physically both. Scholars of local area are also invited in some occasion to share their views with students.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship Post Matric	856	3743409
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implementation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Remedial coaching	20/01/2020	40	Through local scholar
DRUGS FREE INDIA	18/02/2020	125	THE ART OF LIVING
WELLNESS WEBINAR	20/12/2019	120	THE ART OF LIVING
Skill Development (computer education)	18/10/2019	130	Universe Computer Lormi
Yoga Meditation	21/06/2020	150	NSS
skill development	30/11/2019	40	kaushal vikash kendra
Personal counselling	22/07/2019	120	Teaching Faculty
Meditation	25/11/2019	160	Art of living
PMG DISHA	10/01/2020	150	PRADHAN MANTRI GRAMIN DIGITAL SAKSHARTA ABHIYAN

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Coaching Classes	255	255	5	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nill	Nill	00	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	26	20	6	CV raman University	Bed/ pgdca/msw MA
2019	240	184	56	Bilaspur University	B.ed/ M.sc /M.A./M.com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
UNICEF CAM RAIPUR 2	STATE	1
STATE CAMPE RAIGARH 2	STATE	2
YOGA CAMP RAIPUR 2	STATE	2
kho kho 2	sector level	96
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Major dhyanchand sports award	National	1	Nill	DARTS	MUKESH SINGH
2019	INDIRA GANDHI SPORTS AWARD	National	1	Nill	DARTS	MUKESH SINGH
2019	Tournament Cross Country Race (Women) Andhra University Visakhapat nam	National	1	Nill	Race -44	Indira Kaiwart
2019	Tournament	National	1	Nill	kho-kho-4311	Vinod Dhruw

	Kho kho Utakal University Bhuvaneshwar					
2019	Tournament Kick Boxing (VBS Purvanchal University Jaunpur U.P.)	National	2	Nil	Boxing -4170-4983	Tilak Kant ,Narendra sahu
2019	chase	Nil	1	Nil	CHASE ENTER SECTER	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College strongly believes in Democratic System of conducting various curricular and extracurricular activities of the college. Every Year Principal constitutes students Election committee, convenor of the committee and along with committee members (teaching staff) conduct student union council. The members of the student union are selected by election. The student union council members are involved in all college activities. The senior faculty members are in - charge of the committee. The sports committee and sports department of the college organized annual sports and annual sports meet. students representative from UG and PG classes are actively involved in the committee in Planning and execution of all the indoor and outdoor competition. The college has all the necessary equipments to promote sports and games and sports office in charge to guide the students. Other professors also do the supervision to it. Cultural committee - the cultural activity of the college is planned by the cultural committee every year Annual function day celebration of the college is organized in December or January month. The students also participate actively in drama, dance (single/group) , song (single/group) on the eve of annul function and other celebration. In the different event at the college level , they are also awarded for best performance. The college organizes cultural week as per academic calendar. The teacher supports and gives suggestions to improve their inner quality. Various committees - College has constituted IQAC, RUSA , Anti-ragging committees student grievance redressal cell ,Womens cell ,anti-ragging cell, anti- sexual harssment cell, SC/ST cell, OBC cell, Minority committee, personal counseling cell, college development committee ,NSS cell, sports committee and uddyan samiti are involved to improve the academic administration of the college Many students are also nominated directly by the chairpersons of the committees i.e. sports, NSS, Wallpaper and Magazine committees and other important committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Structure of Alumni Committee :- The Alumni shall be constituted as follows
Convenor -Teacher Members - Teacher Members - Alumni Functions of committee :
the convenor of Alumni committee organized alumni meeting every year. The other

functions of the committee are : To undertake activities for the development and benefit of college and students. To carry out activities to improve the existing position of the college . To help needy students in terms of finance /books etc. that will help to pursue higher studies. To carry out any other activities in the interest of the students and institution. All the activities have to be carried out with the permission of the principal. While convening Alumni General Body Meeting the Alumni Committee Meeting, Principal would have to be informed and if Principal permits the activities would be carried out. And highlights of the meeting are published in the various newspaper.

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 Meeting organized

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of the college is to serve the education equally gives to all students. The majority of the students enrolled in this college belong is to scheduled caste, Scheduled tribe and OBC coming form the rural background and falls below the poverty. Our vision of college gives not only bookish Knowledge but we taught our students good manners, self-respect politeness, consciousness, physically and mentally good healthy. we are also focused on national standards of education quality, education and fostering an enduring sense of discipline. Our mission to impart quality education in the different discipline. Our college we try to inculcate in them the quality of competence , confidence and excellence particularly those who belong to the rural weak and disadvantage class of society.Regarding leadership and management we can say our college is working significantly. We try to decentralize all the work among all the staff members and other members of the college. We have ever tried to fulfil all the wishes and demands made by them. Their working capacity is continueously improving . Our distribute all the works among them without being bias. They are also conducting their task smoothly.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Senior faculty members are chosen as the convenor and adviser of each committees by the Principal . the college is getting the best result by participating and utilizing of the available man power.
Library, ICT and Physical Infrastructure / Instrumentation	Central library is to provide the books for under graduate students and

departmental library is to provide the books for post graduate students . Library is equipped 7 computers and WI-FI connectivity. Library room is vast and reading room is also attached with it

Examination and Evaluation

The college specially students and faculty are well aware of the evaluation processes as per the academic calendar provided by the higher education department. Yearly examinations are conducted by the affiliated University.

Curriculum Development

Rajiv Gandhi Government Arts and Commerce College is affiliated with Bilaspur University The College follows strictly the the curriculum of prescribed the university . The teachers are sent for orientation programme and refresher courses organized by the University Besides the Unit test is taken both quarterly and half yearly and model test per exam are organized as per the academic calendar of the college. The teacher follows different innovative and effective teaching- learning techniques. Principal and head of department call for their internal staff meeting and develop and progress academic plans for the coming academic year Feedback received from the students are successfully solved to strengthen curriculum planning and development. All the departments and teachers prepare a lesson plan and daily diary regularly .

Teaching and Learning

To make learning more students centric skills are promoted and developed through the seminar workshop, group discussion, debate, Quiz contest and various competitions, etc. College also arranged departmental tours for learner and resource persons form different field to have interaction with the student. Individuals learning are also encouraged by preparation of note through book and internet. Teachers and students are also encouraged to use internet and smart mobile to keep themselves abreast of the latest development. The classes are usually interactive with the students coming up with their own view innovative ideas and viewpoints with the guidance of the teacher.

Research and Development	Three faculty members of the college already registered to Ph-D research work in the Atal Bihari Vajpayee University Bilaspur Chhattisgarh. Continually motivated by the Principal to all faculty members for participations in the research activities. We also care about Increase of reference books ,journals in the library.
Admission of Students	The college is affiliated to Atal Bihari Vajpayee University Bilaspur Chhattisgarh.The rules of admission of the students are strictly followed as per guidelines of the University and State Government. The admission of students is done through merit basis and every step of the admission process is followed by the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Over the past few years our college has started using modern technologies to make planing for the development of our institution . We have enough computers to help us to conduct smoothly the works and activities.
Administration	In our college seeing the importance of technologies We also uses the modern technology at the most.
Finance and Accounts	In this area , such as scholarship , books purchasing , all the accounts of different departments are maintained elecronically. Purchase and payments are also done online computers . Admission fee and Exam fee are also paid online.
Student Admission and Support	Modern technology is used in many ways .One of the most important area is students admission where we use the online mode maximum.
Examination	Specially filling of examination and registration , of students for different course are done on line. Release of admit card , markheets and migration are also part of it.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support

		support provided	fee is provided	
2020	00	00	00	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	skill development programme	skill development programme	23/12/2019	23/12/2019	8	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	24/06/2019	04/07/2019	12
Refresher Course	1	11/09/2019	24/09/2019	12
UGC Orientation Workshop on Awareness, Adoption Promotion of the MOOCs on SWAYAM Platform	3	09/08/2019	09/08/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	7	5	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EARN LEAVE, CLSUAL LEAVE , LEAVE NOT DUE, MATERNITY LEAVE, STUDY LEAVE ,HALF PAY LEAVE. etc.	EARN LEAVE, CLSUAL LEAVE , LEAVE NOT DUE, MATERNITY LEAVE, STUDY LEAVE ,HALF PAY LEAVE. etc.	ST/SC/OBC SCHOLARSHIP SCHEME, ST, SC, BOOK BANK PLAN

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts of the Rajiv Gandhi Government Arts and Commerce College are regularly audited -Internally and Externally. Internal audits are done by a team of chartered Accountants. Internal and external Auditors of college are M/s. Mr. Khanduja and Associates . Bilaspur The audited statements of the college are regularly submitted to statutory authorities and are available in the college . the college . The internal audit is done by the local inquiry committee which inspects the performance of the staff , students, facilities given to the staff and infrastructure.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
JAN BHAGI DARI SAMITI	762318	College Development and others activities
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	No	Null	Yes	The internal audit is done by the local inquiry committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We get the support of the parents regarding students study. They keep on communicating with us about the development of students knowledge. They also share their views about their childrens problems related to study , safty and security in college campus.

6.5.3 – Development programmes for support staff (at least three)

The college IQAC always planning to improve the atmosphere for the teaching-learning process. The faculties are encouraged to paper presentation . paper published and conduct in college seminar , workshop and skill development program .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. skill oriented UG and PG programmes - We have started organizing orientation programme for the new comers of the college in the form of carrier guidance , induction programmes .2. Communication skills computer literacy- To develop the communication skill of the students , we give the them tips and also organizes many activities like debate , speech, extempore , etc. Students not only participates in the activities college but also they participate in district ,divisional and state level competition . With this students are developing their skill at the fastest manner. 3. computer literacy- As per the demand of

the present era , We give our students the knowledge of computer , internet etc. For this purpose we have seven computers in our college and we have separate room for the same. An operator teach them regularly . Though the no. of students are much more than the computer resouces available in our college, To resolve this problem we divide the students in groups and give them separate periods day wise.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	skill oriented programme	15/07/2019	15/07/2019	15/07/2019	200
2019	Communication skill development programme	19/08/2019	19/08/2019	24/08/2019	150
2019	skill oriented programme	14/09/2019	14/09/2019	14/09/2019	165

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
RANI LAXMI BAI JAYANTI KE AVSAR PAR MAHILA SASKTI KARAN PROGRAM	19/11/2019	19/11/2019	149	52
SAVIDHAN DIVAS KE AWASAR PAR MAHILA SAMANTA EVAM ADHIKARO KI SURKSHA	26/11/2019	26/11/2020	256	70
VISHWA MANAV ADHIKAR DIVAS	12/12/2019	12/12/2019	210	102
SWEEP PROGRAM ANTARGAT MAHILA MATDATA	25/01/2020	25/01/2020	180	75

JAGRUKATA				
RASHTRIY SHIKSHA DIVAS KE AWASAR PAR GENDER EQUITY PROGRAM	11/11/2019	11/11/2019	190	101
BETI BACHAW BETI PADAV	09/02/2020	09/02/2020	120	99

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
In our college , we have run a campaign for no use of plastic , clean campus -green campus . We make the students aware about the environment . Tree plantation is also the part of it. we have rain water harvesting system also in our college that helps in irrigating the plants.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Physical facilities	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	Nil	20/01/2020	Nil	Nil	Nil	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For students	15/06/2019	We have made the rules that the students should not make lie statements , produce wrong information , or make illegal entries if they are found doing so it will be considered as serious offences. Secondly the students should not use any room classroom , office, or any other part of the college campus without permission of the principal. Thirdly the students should not

		have objectionable and rude behaviour in college premises.
For Faculty	15/06/2019	No partiality in assessments of students deliberately over/ under making or attempt of victimization on any grounds. To stop students from Inciting or instigating other students. Teachers should not be biased in case of caste, creed, or religion ,race or sex etc.
For parents	15/06/2019	We have made some rules for the parents also .Whenever they visit our college their behaviour must be humble. Smoking or use of alcohol is strictly prohibited in college premises.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers day	05/09/2019	05/09/2019	180
Hindi Divas	14/09/2019	14/09/2019	165
NSS DAY	24/09/2019	24/09/2019	80
Gandhi Jayanti	02/10/2019	02/10/2019	80
Rashtriy Ekta Divas	31/10/2019	31/10/2019	170
Rashtriy Savidhan Divas	26/11/2019	26/11/2019	195
Vishva Manwadhikar Divas	10/12/2019	10/12/2019	75
Guru Ghasidas Jaynti	23/12/2019	23/12/2019	160
Rashtriy Yuva Divas	12/01/2020	12/01/2020	50
Rashtriy Sadbhavana Divas	20/08/2019	20/08/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The Campus has been declared Plastic Free Zone 2. Green Landscaping with trees and plants. 3. cleaning and watering the plants regularly. 4. Tobacco , smoking , chewing of pan - masala and spitting is prohibited in the college campus. 5. Orientation program through NSS is done thrice to make the environment safe and eco-freindly. 6. Throwing of plastic itmes in open area is strictly prohibited and we use a no. of dustbins to throw the garbage. 7. One more most important thing we do in our college giving the responsibly

regarding the safety of environment and we make them about it. Every year when they start coming to college they are asked by us to plant a tree and also they get oath to keep it safe.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(i) Title of the best practice - Preparing students for the challenges of future Objective of the best practice - As for as objective is concerned ,
FIRSTLY Our college wishes that the students are the future of any nation so we also give them most important and regularly we try to develop their skills in many areas . SECONDLY students personality development is given the most priority . We try to make a cultured, mannerful and sophisticated students who may put examples before others . Thirdly skills such as communication skill , proactivity , leadership are also an important part of our college we care about. For the above mentioned best practice our college is determined to fill the objective . Continuously lots of activities are organized to bring the students in main streams . in the beginning of the session , Orientation programme is held to develop the communication skill of students and also they are prepared for good behaviour . in orientation programme , the students share their views and find out answers of their questions and our faculty satisfy them .Cultural programmes and sports activities also play a big role to improve the students personalty. Through this ,students learn how to be discipline how to cooperate , leadership and punctuality. They become strong both physically and mentally. All these activities help them not only to make them active but also increase their job aspects. To face the challenges of future our social awareness programmes do play a vital role. We make the ready to learn beyond the class room. It also helps them to better opportunities to develop their skills.We try to provide them opportunities to transfer from classroom learning to real life situation. (ii) Title of the best practices - Clean campus - Green campus Objective of the best practices - Keeping the campus clean and eco-friendly Our college has a motive of keeping the college campus clean and eco-friendly.We have taken lots of steps to fulfill the purpose. As we know students play a big role in this part , so we give them responsibility to plant and protect the plants . Tree plantation is a great way to increase student interest in their local environment and achieve academic goals. Through NSS volunteers , weekly cleanliness drive is also held. Students in different groups clean the inside and outside of school campus . They also plant new saplings and water them regularly.This weekly programmei is a learning opportunity to get involved in the environment and conservation of natural resources. Students become aware that they can play a role in protecting the environment through personal involvement. To motivate the students to protect the environment , they are honoured with certificates and prizes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Academic enhancement through skill development - As we all know , success of any institution depends on its steps taken to fulfill the objectives . Our college has been working successfully for the better academic performance. We give it the most priority.Lots of activities are held for this purpose.For making the responsible citizen , we try our level best. To achieve the goal we prepare students for their better future. We organize career guidance programme

to give a suitable advise to students. Through lectures , extempore, group discussion , interaction, modern technologies , they develop their skills . The students are prepared for competitive exams . For this some special classes , seminars through special invitees are organized. The college also organize a lecture on various topics like personality development , motivational speech, etc. We have set up a career guidance cell with a facility of books and infrastructure made available for students. We have all the study materials through which students enhance their knowledge. Students of our college are regularly excelling their performance and they are being selected in prestigious jobs. So, eventually we can say our college is always committed to make the students responsible human being , proactive , disciplined , well cultured and innovative .

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Future plans of action for next academic year are as follows 1.To provide INFLIBNET Facility in library. 2. Digitalization of library and office. 3. Registration of allumini association. 4. To establish English language lab. 5. Sewing training , Making incencse sticks and hand crafts by using bamboos and other waste materials . 6. To establish solar power system. 7. To establish systematic practical lab for science faculty. 8. Opening new courses for UG students (Geography, BCA ,DCA) and for PG students (Sociology ,Economic, English literature , PGDCA) 9. To establish E-classroom. 10. To organise Self - defence training programme .