Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**RAJIV GANDHI GOVERNMENT ARTS AND COMMERCE COLLEGE, LORMI**
Name of the head of the Institution	**Dr. Nand Kumar Dhruve**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0919977262164**
Mobile no.	**9977262164**
Registered Email	**rggcollegelormi@gmail.com**
Alternate Email	**profradhe@gmail.com**
Address	**Bilaspur Road Lormi**
City/Town	**Lormi**
State/UT	**Chhattisgarh**
Pincode	**495115**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. H. S. Raj**
Phone no/Alternate Phone no.	**0919893961305**
Mobile no.	**9893961305**
Registered Email	**rajharishankarsingh@gmail.com**
Alternate Email	**profradhe@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.govtcollegelormi.in

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.govtcollegelormi.in/newsData/Report21.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.92**	**2019**	**01-May-2019**	**30-Apr-2024**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**25-Sep-2018**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
waste material management & skill development	**06-Feb-2019** **7**	**45**

program

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sports Department / Library / Lab	Sports Equipments / Books / Consumables/ Instruments	State Government	2019 300	2987250
		[View Uploaded File](#)		

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	13
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Head of the institute organizes regular meeting. 2. Various events conducted by different working committee. 3.Departmental seminars and workshops are conducted. 4. Social awareness programs are actively conducted by NSS volunteers. 5. Institute promotes their faculties to attend orientation and refresher course.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To motivate pg students regarding Net / set examination	Inspired and motivated a lot of PG students to attempt the Net /set examination and some students passed NET/set examination.
Organize various student and faculty development programme	Students development program organized by the NSS, Red Cross, and IQAC committee
Hygiene and awareness program for girls	Installation of sanitary vending machine in girls common room.
Induction program for newly student	Induction Program organized by our faculty and invited expert.
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**14-Dec-2018**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Rajiv Gandhi Govt College, Lormi is affiliated with Atal Bihari Vapayee University, Bilaspur, Chhatisgarh.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren urship	Skill Development
nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	**nil**	**Nill**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	**nil**	**Nill**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	**Nill**	**Nill**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	**Environmental studies**	**60**
BA	**Environmental studies**	**180**
BSc	**Environmental studies**	**80**
MCom	**Project report and survey**	**23**
[View Uploaded File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from students- Discussion was made with 37 students of our college.Students gave their thoughts on the atmosphere of teaching- learning process.Their concerns were heard by us sympathetically. We also assure them that their concerns will be solved in course of time. Feedback from teachers- To bring improvement in teaching techniques using modern technologies such as -projector ,language lab , digital library etc. Feedback from alumni- Alumni suggested for making better atmosphere of study in the college campus.Also

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History/English Literature	540	1020	529
BCom	Commerce	180	350	150
BSc	Bio/Maths	360	500	209
MA	Hindi	60	80	43
MA	History	80	120	43
MA	Political science	60	95	44
MCom	Commerce	50	75	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	888	180	9	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
9	6	2	2	0	0
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To improve learning habit more students centric skills are promoted and developed through the seminar, workshop , group discussion , debate, Quiz Contest, dancing,singing, various competitions, use of waste out of best etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

1068	9	1:119

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	9	7	9	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nill	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	003	Annual	13/04/2018	11/07/2018
BCom	009	Annual	25/04/2018	04/06/2018
BSc	006	Annual	06/04/2018	03/07/2018
MA	Hindi (414)	Semester	26/06/2018	03/07/2018
MA	History (434)	Semester	26/06/2018	20/08/2018
MA	Political Science(444))	Semester	26/06/2018	20/08/2018
MCom	Commerce(594)	Semester	26/06/2018	20/08/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college especially students and faculty are well aware of the evaluation processes as per the academic calendar provided by the higher education department and the same is displayed on the college notice board for information to students 2. The entire process and method adopted by the institution regarding evaluation are incorporated in the admission brochure provided to the students at the time of admission. 3. In the way, the college ensures that all the stakeholders are well aware of the fact of the evaluation process is operated in the institution. 4. The evaluation will be conducted for so nearly as stipulated by the universities norms and per exam (10 weightage) the average is calculated as the final exam . 5. The students are encouraged to use the entire search tool either from the internet or by visiting libraries to think beyond their prescribed textbook and spread the knowledge of them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the Atal Bihari Vajpayee University and hence the

pattern prescribed by the University is strictly followed. The university provides an academic calendar that specifies the date of commencement and end of the classes for each yearly exam and semester in PG along with the government holidays. Based on the norms set by the University the principal, Board of studies member and the HODs Decide on the internal examination dates and dates for other academic activities like ethics cultural sports program, etc. The college time table is prepared by facilitating the teachers to allow sufficient time for each subject as per the workload (syllabus) allotted by the University. This time table is given to each teacher and every department and shown on the notice board for every student of the college ensure that that they stick to the schedule. The Academic calendar is well planned in advance and is outlined in a detailed. the college functions and adheres to the minimum number of working days and teaching days. A work diary is maintained every day by the teachers individually, according to the classes taken by them as per the indicators of the student performance

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://govtcollegelormi.in/newsData/Report7.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
003	BA	Foundation Course, Hindi Lit., English Lit., Political Science, Sociology, Economics, History	150	132	88
009	BCom	Foundation Course, Income Tax, Indirect Tax, Auditing, Management Account & Marketing	45	42	93
414	MA	hindi	24	20	83
444	MA	political science	19	13	68
434	MA	history	31	16	53
594	MCom	commerce	23	13	56
006	BSc	science	30	30	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://govtcollegelormi.in/newsData/D4.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Sociology	2	5.47

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Nil	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nill	Nill	Nill	Nill	Nill	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	3	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS DAY	NSS	7	120
Hindi Divas	Hindi Department	12	140
International Literacy day	NSS	7	80
TEACHERS DAY	Students union	14	153
Rashtriy Sadbhavna Divas	NSS	11	182
Tree Plantation	NSS	10	178
International Environmental Day	NSS	9	43
Gandhi Jayanti	NSS	16	175
National Unity Day	NSS	10	183
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Brand Ambesdor	Sweep	District Election Commission	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
voters awareness programme	Municipal corporation	Awareness	13	150
International Human Rights Day	NSS and Community	Lecture and railly	12	140
Indian Constitution Day	Civil Court Lormi	Lecture and Railly	12	220
Swachh Bharat Abhiyan	NSS	Clean campus Green campus	5	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Carrier Guidance Programme	200	0	1
E- Commerce	175	0	1
Biotechnology	145	0	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	Nil	Nil	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

Kalinga University Raipur	28/02/2019	Field of academic and research programmes	200

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
30.9	30.18

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Laboratories	Existing
Campus Area	Existing
Class rooms	Existing
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
nil	Nill	Nill	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19579	5389698	2875	675864	25623	6865264
Reference Books	4155	151647	62	10800	4288	785247
Journals	276	93365	61	12589	349	114451

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	7	0	1	0	0	1	4	50	0
Added	2	0	0	0	0	0	0	0	0
Total	9	0	1	0	0	1	4	50	0

 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	nil

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
29.4	28.68	1.5	1.49

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facility including laboratories, classrooms and computers, etc. are made available for the students. The classrooms are the part of the teaching and learning process. The classroom boards and furnitures are utilized regularly by the students but sometimes it is also made available for the other governmental and non-governmental organization for conducting the various activities . The maintenance and the cleaning of the classroom and the Chemistry laboratories are done with the efforts of non- teaching staff. The college garden is well managed and maintained by the gardener appointed by the college. The college has limited number of the computers with Internet connection and they are also available in principal office, library and other departments . The ICT smart classrooms are also available. The maintenance of UPS and the generator is done regularly. Electrical and plumbing related maintenance is done with the help of local skilled person and the expenditure is done from budget gained by the college from different sources. Academic Facilities The academic support facilities like the library , the sports and the other platforms supporting overall development to the student like NSS, Red Cross Society or competitive examination cell etc. A library is very well maintained. A provision of the budget for library maintenance is made by the college management . The activities like keeping the library , neat and clean and free without insects are done frequently by library staff. A competitive exam cell is established by the college which supports the student preparing for a competitive exams and motivates them for attempt of competitive exam , etc. the maintenance of this department is done free of cost. We also care for extracurricular activities of students which are very much for their all round development. Lots of activities are held in the college during the academic session to make them strong mentally and physically both.Scholars of local area

are also invited in some occasion to share their views with students.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship Post Matric	743	3389260
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
career guidance program	18/10/2018	185	jila rojagar karyalay
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	competitive examinations	45	22	0	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	266	RGG college lormi	arts/comme rce/science	ABVV/CVRU/ GGV	MA/MSc/MCo m/BPed/MBA/L LB

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
28	institution	250

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	DPL	National	2	Nill	DPL2018	MANIRAM, MUKESH KUMAR RATHORE

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College strongly believes in Democratic System of conducting various curricular and extracurricular activities of the college. Every Year Principal constitutes students Election committee, convenor of the committee and along with committee members (teaching staff) conduct student union council. The members of the student union are selected by election. The student union council members are involved in all college activities. The senior faculty members are in - charge of the committee. The sports committee and sports department of the college organized annual sports and annual sports meet. students representative from UG and PG classes are actively involved in the committee in Planning and execution of all the indoor and outdoor competition. The college has all the necessary equipments to promote sports and games and sports office in charge to guide the students. Other professors also do the supervision to it. Cultural committee - the cultural activity of the college is planned by the cultural committee every year Annual function day celebration of the college is organized in December or January month. The students also participate actively in drama, dance (single/group) , song (single/group) on the eve of annul function and other celebration. In the different event at the college level , they are also awarded for best performance. The college organizes cultural week as

peracademic calendar. The teacher supports and gives suggestions to improve their inner quality. Various committees - College has constituted IQAC, RUSA , Antiragging committees student grievance redressal cell ,Womens cell ,anti-ragging cell, anti- sexual harssment cell, SC/ST cell, OBC cell, Minority committee, personal counseling cell, college development committee ,NSS cell, sports committee and uddyan samiti are involved to improve the academic administration of the college Many students are also nominated directly by the chairpersons of the committees i.e. sports, NSS, Wallpaper and Magazine committees and other importantant committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Institute has formed an alumni committee with 60 alumni on 06-01-2021 The motto is to form an alumni committee to support and development of the institution through alumnis economic, physical, and mental support to the students of this institution.

5.4.2 – No. of enrolled Alumni:

60

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of the college is to serve the education equally gives to all students. The majority of the students enrolled in this college belong is to scheduled caste, Scheduled tribe and OBC coming form the rural background and falls below the poverty. Our vision of college gives not only bookish Knowledge but we taught our students good manners, self-respect politeness, consciousness, physically and mentally good healthy. we are also focused on national standards of education quality, education and fostering an enduring sense of discipline. Our mission to impart quality education in the different discipline. Our college we try to inculcate in them the quality of competence , confidence and excellence particularly those who belong to the rural weak and disadvantage class of society.Regarding leadership and management we can say our college is working significantly. We try to decentralize all the work among all the staff members and other members of the college. We have ever tried to fulfil all the wishes and demands made by them. Their working capacity is continueously improving . Our distribute all the works among them without being bias. They are also conducting their task smoothly.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Human Resource Management	Senior faculty members are chosen as the convenor and adviser of each committees by the Principal . the college is getting the best result by participating and utilizing of the available man power
Library, ICT and Physical Infrastructure / Instrumentation	Central library is to provide the books for under graduate students and departmental library is to provide the books for post graduate students . Library is equipped 7 computers and WIFI connectivity. Library room is vast and reading room is also attached with it
Examination and Evaluation	The college specially students and faculty are well aware of the evaluation processes as per the academic calendar provided by the higher education department. Yearly examinations are conducted by the affiliated University
Curriculum Development	Rajiv Gandhi Government Arts and Commerce College is affiliated with Bilaspur University The College follows strictly the the curriculum of prescribed the university . The teachers are sent for orientation programme and refresher courses organized by the University Besides the Unit test is taken both quarterly and half yearly and model test per exam are organized as per the academic calendar of the college. The teacher follows different innovative and effective teaching- learning techniques. Principal and head of department call for their internal staff meeting and develop and progress academic plans for the coming academic year Feedback received from the students are successfully solved to strengthen curriculum planning and development. All the departments and teachers prepare a lesson plan and daily diary regularly
Teaching and Learning	To make learning more students centric skills are promoted and developed through the seminar workshop, group discussion, debate, Quiz contest and various competitions, etc. College also arranged departmental tours for learner and resource persons form different field to have interaction with the student. Individuals learning are also encouraged by preparation of note through book and internet.

	Teachers and students are also encouraged to use internet and smart mobile to keep themselves abreast of the latest development. The classes are usually interactive with the students coming up with their own view innovative ideas and viewpoints with the guidance of the teacher.
Research and Development	Three faculty members of the college already registered to Ph-D research work in the Atal Bihari Vajpayee Univecsity Bilaspur Chhattisgarh. Continually motivated by the Principal to all faculty members for participations in the research activities. We also care about Increase of reference books ,journals in the library.
Admission of Students	Three faculty members of the college already registered to Ph-D research work in the Atal Bihari Vajpayee Univecsity Bilaspur Chhattisgarh. Continually motivated by the Principal to all faculty members for participations in the research activities. We also care about Increase of reference books ,journals in the library.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Over the past few years our college has started using modern technologies to make planing for the development of our institution . We have enough computers to help us to conduct smoothly the works and activities.
Administration	In our college seeing the importance of technologies We also uses the modern technology at the most.
Finance and Accounts	In this area , such as scholarship , books purchasing , all the accounts of different departments are maintained elecronically. Purchase and payments are also done online computers . Admission fee and Exam fee are also paid online.
Student Admission and Support	Modern technology is used in many ways .One of the most important area is students admission where we use the online mode maximum.
Examination	Specially filling of examination and registration , of students for different course are done on line. Release of admit card , markheets and

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	00	00	00	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	00	00	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	06/08/2018	04/09/2018	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	7	5	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EARN LEAVE, CLSUAL LEAVE , LEAVE NOT DUE, MATERNITY LEAVE, STUDY LEAVE ,HALF PAY LEAVE. etc.	EARN LEAVE, CLSUAL LEAVE , LEAVE NOT DUE, MATERNITY LEAVE, STUDY LEAVE ,HALF PAY LEAVE. etc.	ST/SC/OBC SCHOLARSHIP SCHEME, ST, SC, BOOK BANK PLAN

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts of the Rajiv Gandhi Government Arts and Commerce College are regularly audited -Internally and Externally. Internal audits are done by a team of chartered Accountants. Internal and external Auditors of college are M/s. Mr.

Khanduja and Associates . Bilaspur The audited statements of the college are regularly submitted to statutory authorities and are available in the college . the college . The internal audit is done by the local inquiry committee which inspects the performance of the staff , students, facilities given to the staff and infrastructure

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
JAN BHAGI DARI SAMITI	655600	College Development and others activities

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NILL	Yes	IQAC
Administrative	No	NILL	Yes	The internal audit is done by the local inquiry committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We get the support of the parents regarding students study. They keep on communicating with us about the development of students knowledge. They also share their views about their childrens problems related to study , safty and security in college campus.

6.5.3 – Development programmes for support staff (at least three)

The college IQAC always planning to improve the atmosphere for the teachinglearning process. The faculties are encouraged to paper presentation . paper published and conduct in college seminar , workshop and skill development program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. skill oriented UG and PG programmes - We have started organizing orientation programme for the new comers of the college in the form of carrier guidance , induction programmes .2. Communication skills computer literacy- To develop the communication skill of the students , we give the them tips and also organizes many activities like debate , speech, extempore , etc. Students not only participates in the activities college but also they participate in district ,divisional and state level competition . With this students are developing their skill at the fastest manner. 3. computer literacy- As per the demand of the present era , We give our students the knowledge of computer , internet etc. For this purpose we have seven computers in our college and we have separate room for the same. An operator teach them regularly . Though the no. of students are much more than the computer resouces available in our college,To resolve this problem we divide the students in groups and give them

separate periods day wise.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nation skill development corporation	06/02/2019	06/02/2019	06/02/2019	153
2019	self defense training program	04/12/2018	04/12/2018	04/12/2018	126
2019	drug free india awareness program anti-tobacco controlling program	19/02/2019	19/02/2019	19/02/2019	167
2019	E-commerce and career guidance program	04/02/2019	04/02/2019	04/02/2019	98
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
RANI LAXMI BAI JAYANTI KE AVSAR PAR MAHILA SASKTI KARAN PROGRAM	19/11/2018	19/11/2018	139	53
SAVIDHAN DIVAS KE AWASAR PAR MAHILA SAMANTA EVAM ADHIKARO KI SURKSHA	26/11/2018	26/11/2018	221	62
VISHWA MANAV	12/12/2018	12/12/2018	205	93

ADHIKAR DIVAS				
SWEEP PROGRAM ANTARGAT MAHILA MATDATA	25/01/2019	25/01/2019	166	55
RASHTRIY SHIKSHA DIVAS KE AWASAR PAR GENDER EQUITY PROGRAM	11/11/2018	11/11/2018	153	82
BETI BACHAW BETI PADAV	09/02/2019	19/02/2019	102	66

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
In our college , we have run a campaign for no use of plastic , clean campus -green campus . We make the students aware about the environment . Tree plantation is also the part of it. we have rain water harvesting system also in our college that helps in irrigating the plants

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Physical facilities	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	Nill	Nill	Nill	Nill	Nill	Nill
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
for students	14/05/2019	We have made the rules that the students should not make lie statements , produce wrong information , or make illigal entries if they are found doing so it will be considered as serious offences.Secondly the students should not use any room classroom ,office, or any other part of the college campus without permission

			of the principal. Thirdly the students should not have objectionable and rude behaviour in college premises.
for faculty	14/06/2018		No partialiaty in assesments of students deliberatly over/ under making or attempt of victimization on any grounds. To stop students from Inciting or instigating other students. Teachers should not be biased in case of caste, creed, or religion ,race or sex etc.
for parents	14/06/2018		We have made some rules for the parents also .Whenever they visit our college their behaviour must be humble. Smoking or use of alcohal is strictly prohibited in college premises.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers day	05/09/2018	05/09/2018	175
Hindi Divas	14/09/2018	14/09/2018	155
NSS DAY	24/09/2018	24/09/2018	85
Gandhi Jayanti	02/10/2018	02/10/2018	82
Rashtriy Ekta Divas	31/10/2018	31/10/2018	165
Rashtriy Savidhan Divas	26/11/2018	26/11/2018	190
Vishva Manwadhikar Divas	10/12/2018	10/12/2018	80
Guru Ghasidas Jaynti	23/12/2018	23/12/2018	176
Rashtriy Yuva Divas	12/01/2019	12/01/2019	60
Rashtriy Sadbhavana Divas	20/08/2019	20/08/2019	120
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The Campus has been declared Plastic Free Zone 2. Green Landscaping with trees and plants. 3. cleaning and watering the plants regularly. 4. Tobacco , smoking , chewing of pan - masala and spitting is prohibited in the college campus. 5. Orientation program hrough NSS is done thrice to make the environment safe and eco-freindly. 6. Throwing of plastic itmes in open area is

strictly rohibited and we use a no. of dustbins to throw the garbage. 7. One more most important thing we do in our college giving the esponsibly regarding the safety of environment and we make them about it.Every year when they start coming to college they are asked by us to plant a tree and also they get oath to keep it safe.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(i) Title of the best practice - Preparing students for the challenges of future Objective of the best practice - As for as objective is concerned , FIRSTLY Our college wishes that the students are the future of any nation so we also give them most important and regularly we try to develop their skills in many areas . SECONDLY students personality development is given the most priority . We try to make a cultured, mannerful and sofisticated students who may put examples before others . Thirdly skills such as communication skill , proactivity , leadership are also an important part of our college we care about. For the above mentioned best practice our college is determined to fill the objective . Continuously lots of activities are organized to bring the students in main treams . in the beginning of the session , Orientation programme is held to develop the communication skill of students and also they are prepared for good behaviour . in orientation programme , the students share their views and find out answers of their questions and our faculty satisfy them .Cultural programmes and sports activities also play a big role to improve the students personalty. Through this ,students learn how to be discipline how to cooperate , leadership and punctuality. They become strong both physically and mentally. All these activities help them not only to make them active but also increase their job aspects. To face the challenges of future our social awareness programmes do play a vital role. We make the ready to learn beyond the class room. It also helps them to better opportunities to develop their skills.We try to provide them opportunities to transfer from classroom learning to real life situation. (ii) Title of the best practices - Clean campus - Green campus Objective of the best practices - Keeping the campus clean and ecofriendly Our college has a motive of keeping the college campus clean and ecofriendly. We have taken lots of steps to fulfill the purpose. As we know students play a big role in this part , so we give them responsibility to plant and protect the plants . Tree plantation is a great way to increase student interest in their local environment and achieve academic goals. Through NSS volunteers , weekly cleanliness drive is also held. Students in different groups clean the inside and outside of school campus . They also plant new saplings and water them regularly.This weekly programmei is a learning opportunity to get involved in the environment and conservation of natural resources. Students become aware that they can play a role in protecting the environment through personal involvement. To motivate the students to protect the environment , they are onoured with certificates and prizes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Academic enhancement through skill development - As we all know , success of any institution depends on its steps taken to fulfill the objectives . Our college has been working successfully for the better academic performance. We give it the most priority.Lots of activities are held for this purpose.For

making the responsible citizen , we try our level best. To achieve the goal we prepare students for their better future. We organize career guidance programme to give a suitable advise to students. Through lectures , extempore, group discussion , interaction, modern technologies , they develop their skills . The students are prepared for competitive exams . For this some special classes , seminars through special invitees are organized. The college also organize a lecture on various topics like personality development , motivational speech, etc. We have set up a career guidance cell with a facility of books and infrastructure made available for students. We have all the study materials through which students enhance their knowledge. Students of our college are regularly excelling their performance and they are being selected in prestigious jobs. So, eventually we can say our college is always committed to make the students responsible human being , proactive , disciplined , well cultured and innovative .

Provide the weblink of the institution
https://govtcollegelormi.in/

8.Future Plans of Actions for Next Academic Year

To Encourage students to participate at Sector level, State level, and National level in sports and cultural activities. To conduct capability enhancement and development programs. To established an alumni committee for the betterment of the institution. To encourage faculty members to publish their research papers and refereed journals