YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution RAJIV GANDHI GOVERNMENT ARTS AND COMMERCE COLLEGE, LORMI

- Name of the Head of the institution Dr. N.K. Dhruve

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 0919977262164

- Mobile no 9977262164

- Registered e-mail rggcollegelormi@gmail.com

- Alternate e-mail profradhe@gmail.com

- Address Bilaspur Road Bhatapara Lormi

- City/Town Lormi

- State/UT Chhattisgarh

- Pin Code 495115

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur**

- Name of the IQAC Coordinator   **SMT HEMA R. TANDON**

- Phone No.   **919644937167**

- Alternate phone No.   **9644937167**

- Mobile   **9644937167**

- IQAC e-mail address

- Alternate Email address   **nsslormi@gmail,com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://govtcollegelormi.in

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://govtcollegelormi.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.92**	**2019**	**01/05/2019**	**30/04/2024**

6.Date of Establishment of IQAC   **25/09/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sports Department / Library / Lab	**Sports Equipments / Books / Consumables/Instruments**	**State Government**	**2022-23**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Formation of different working committees. *Promotion of sports activities. * Organizing seminars and workshops for all the students of this institute. * Various social awareness activities was performed by NSS Volunteers. * To improvise the quality of teacher as well as students we organised several induction programmes

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.) Personality Development of Students	**personality development for any student is very important for the growth of student in every aspects,so for that we organized a several orientation programmes, we call motivational speakers.**
2.) Skill Development	**science exhibition, yoga, group discussion, debate,**
3.) Eco-friendly Environment	**Tree plantations and beautifully developed garden, single use of plastic is banned, cleanliness campaign, water harvesting practice, use of bio-compost and vermin-compost**
4.) Cultural activities	**Singing, dancing, rangoli, mehandi, and Anand fare.**
5.) Uses of Digital media, ICT	**Different uses of digital media like- zoom app, Web-ex, Google meet e.t.c. and preparation of power point presentation, file document preparation, e-mail generation, online group discussion**

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
NIL	**Nil**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**RAJIV GANDHI GOVERNMENT ARTS AND COMMERCE COLLEGE, LORMI**
• Name of the Head of the institution	**Dr. N.K. Dhruve**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**0919977262164**
• Mobile no	**9977262164**
• Registered e-mail	**rggcollegelormi@gmail.com**
• Alternate e-mail	**profradhe@gmail.com**
• Address	**Bilaspur Road Bhatapara Lormi**
• City/Town	**Lormi**
• State/UT	**Chhattisgarh**
• Pin Code	**495115**
2.Institutional status	
• Affiliated /Constituent	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur**
• Name of the IQAC Coordinator	**SMT HEMA R. TANDON**

• Phone No.	**919644937167**
• Alternate phone No.	**9644937167**
• Mobile	**9644937167**
• IQAC e-mail address	
• Alternate Email address	**nsslormi@gmail,com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://govtcollegelormi.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://govtcollegelormi.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.92**	**2019**	**01/05/2019**	**30/04/2024**

6.Date of Establishment of IQAC	**25/09/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sports Department / Library / Lab	**Sports Equipments / Books / Consumables/Inst ruments**	**State Government**	**2022-23**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**4**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Formation of different working committees. *Promotion of sports activities. * Organizing seminars and workshops for all the students of this institute. * Various social awareness activities was performed by NSS Volunteers. * To improvise the quality of teacher as well as students we organised several induction programmes

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.) Personality Development of Students	personality development for any student is very important for the growth of student in every aspects,so for that we organized a several orientation programmes, we call motivational speakers.
2.) Skill Development	science exhibition, yoga, group discussion, debate,
3.) Eco-friendly Environment	Tree plantations and beautifully developed garden, single use of plastic is banned, cleanliness campaign, water harvesting practice, use of bio-compost and vermin-compost
4.) Cultural activities	Singing, dancing, rangoli, mehandi, and Anand fare.
5.) Uses of Digital media, ICT	Different uses of digital media like- zoom app, Web-ex, Google meet e.t.c. and preparation of power point presentation, file document preparation, e-mail generation, online group discussion

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
NIL	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022 - 23	10/02/2024

15.Multidisciplinary / interdisciplinary
NIL
16.Academic bank of credits (ABC):
NIL
17.Skill development:
There was a science model exhibition held at our college. It included participation from students from every stream and featured a variety of science working model stalls, including those for green management, water management, smart cities, banking management, Chhatisgarhi delicacies, and live jhanki. Through this exercise, the kids developed both their mental and creative faculties.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Our college's students, who come from rural backgrounds, have a connection to Indian cultures. The college makes an effort to preserve Indian culture among its student body. Every day before classes begin, the national anthem and Saraswati vandana are performed on the college grounds. Every day, students share their positive ideas following prayer. The national anthem, state song, and Saraswati Puja open each and every event. The cultural program tells tales of national martyrs and Hindu mythology.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Learning outcomes are the foundation of outcome-based education. Our main goal is the pupils' entire growth. In OBE, in addition to teaching life skills, employability skills, soft skills, and communication skills, we also instill the values of becoming a good human being.
20.Distance education/online education:
The college does not offer distance learning. There is just classroom instruction provided.

Extended Profile

1.Programme

1.1   **18**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1218**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **772**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **428**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **13**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **18**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**18**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1218**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**772**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**428**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**13**

File Description	Documents
Data Template	View File

3.2	**18**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1	**17**
Total number of Classrooms and Seminar halls	
4.2	**12**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**12**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Atal Bihari Vajpayee University, located in Bilaspur, Chhattisgarh, is associated with Rajiv Gandhi Government Arts and Commerce College. Planning the curriculum:- Before the start of each academic year, the principal meets with the Academic Monitoring Committee (AMC) to distribute the updated syllabus and academic schedule to the teachers.The academic calendar is scheduled to align with that of Atal Bihari Vajpayee University. The college follows the university curriculum.A syllabus is provided to all teachers to aid in the efficient application of the curriculum. The college website and brochure provide comprehensive details on a range of courses, cost plans, admission procedures, and other subjects.The academic calendar determines when the teachers are assigned to the institution for refresher courses and orientation. The college holds workshops and seminars both nationally and locally. Teachers employ various innovative and effective teaching-learning tactics. A library containing text books, reference books, periodicals, and

newspapers is available to staff and students. In order to make up for lost time, the institution gives extra consideration to students who are absent from class for a variety of reasons, such as participation in athletics or NSS camp. An internal staff meeting is called by the principal and department head to discuss and plan academic strategies for the upcoming academic year.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.bilaspuruniversity.ac.in/syllabus.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic schedules, which are created and given to the collegeby the Department of Higher Education and University, solely include the times for the different extracurricular and academic events. In light of this, the institution creates its own calendar, which comprises schedules created by the relevant departmental professors in charge of events like NSS and sports. All academic and extracurricular activities are completed on schedule and with full adherence to the plans. Schedules for projects, seminars, internal assessments, educational activities, and presentations. The principle has authorized each and every schedule are accepted by the patronof the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG	**C. Any 2 of the above**

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The undergraduate and graduate programs offered by the institution are structured to reflect a wide range of students, whose demands are influenced and met by different challenges. UG and PG students participated in specific awareness programs including the gender equality program. A committee has been established to address harassment of female staff and students employed by the college. If such an issue arises, the appropriate action and remedies are also done. Human rights and the environment are necessarycourses for undergraduate education. Every year, trees are planted, and every Saturday, the Swachh Campus Mission is held. By planting trees and implementing other sustainable development initiatives, NSS encourages environmental protection.N.S.S. units carry out a variety of activities in the adopted communities and the surrounding area each year. N.S.S. coordinates a number of environmental initiatives, such as poster competitions, tree planting, community clean-ups, river cleanups, and plastic free drives. A range of events, including poster and quiz competitions and invited lectures, are planned to raise awareness of sustainability, biodiversity, the environment, and wildlife. Program for water conservation run by NSS volunteers Human Rights Committee against ragging Voter education initiatives Workshop on values education Professionalism and moral principles Every year on Basant Panchami, Independence Day, Republic Day, Gandhi Jayanti, Guru GhasidasJayanti, National Unity Day, and National Youth Day, this college alsocelebrates Saraswati Pooja.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

312

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**E. None of the above**

institution from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**E. Feedback not collected**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1218

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1069

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

both advanced and slow learners Based on the parameters used for the assessment of the students learning levels and their weighting.Slow and advanced learners are identified, and extra efforts are made to enhance them. A different list was created for students who study slowly and well. • Students who learn slowly can attend remedial classes. • A group study approach was applied. • There were notes available for easy comprehension of the material. • Slow learners received counseling.

• Extra learning resources, such as question banks and university question papers, were made available for practice. • Making a calendar for additional classes, problem-solving sessions, and revision sessions for students who learn slowly • Encouraging the slower learners to participate more actively in their education by enlisting their names. • The provision of straight forward lecture notes and course materials, as well as specialized exam preparation. • The library provides the student with learning materials as well as other resources like books and notebooks. Encouraged to participate in Seminars/Conferences/professional Events

• ArrangedSkill development program and career counseling programfor students.

• The teachertakes an extra class in helping them with additional time and personal interest.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1218	15

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution has developed numerous student-centered programs, enabling us to successfully instill a love of learning in our pupils. Those pursuits resembled

- Several seminars, workshops, competitions, group discussions, debates, quiz competitions, etc. were organized.
- lectures has beengiven to students both offline and online in a sequential manner. As a result, students have benefited from the expanded learning opportunities that come with using the internet.
- When given the freedom to engage with their individual teachers, students were able to think more clearly, generate original ideas, and boost their self-confidence overall.
- Educational tours were planned so that, via engagement and visualization, students could make the connection between the field activities and their individual topic knowledge.
- Students were given the chance to take part in a variety of club activities, including the eco-friendly, women's, and cultural clubs, which empowered their independent learning.
- A person becomes an intelligent learner by organizing their notes using reference books and the internet.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Both our teaching and non-teaching staff use information and communication technology (ICT) quite successfully. Our reliance on ICT tools rosewith the aid ofPCs, laptops, or smartphones A number of software programs that are necessary for internet gathering were installed. Additionally, the students received assistance from our teaching team in understanding the numerous applications related to their classes. Online lessons were taught in an approachable and engaging style, making it easy for students to understand the material. Through smartphones, laptops, projectors, and PCs, we used a variety of online ICT applications, including spreadsheets, power point presentations, Google Meet, Zoom Meet, Whatsapp, and more.Students' self-worth, self-confidence, and self-motivation to discover who they are are all increased by these technologies.Technology of Information and Communication (ICT). Since tools have the ability to boost students' motivation, they offer high-quality assignments. We always work to connect students to a variety of knowledge sources. We encourage and facilitate dynamic learning environments both within and outside of the classroom, and we give teachers more time to dedicate to facilitation.Technology also gives students the grace of autonomous and active learning.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0.0123

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. The college exhibit the fair and transparency in internal assessment or evaluation process which proceed according to the academic calendar provided by the Higher Education Department, and is very well known by our staff and students as each and every information regarding internal assessment is displayed on the college notice board. 2. Admission brochure are provided to the students in both hard copy as well as soft copy during the time of admission where each and every processes and methods adopted by the institutions regarding evaluation are incorporated 3. Our institute always gives priority to the process of internal assessment that reflects transparency. 4. In academic session our institute conducts two internal examinations i.e., quarterly and half yearly stipulated by the universities norms and for evaluation 10% weightage is provided to each exam and their average gives the finalinternal result. 5. The students are emboldened by letting them to use the entire search tool either from internet or library so that they grow their knowledge beyond the textbook syllabus. 6. After evaluation of answer sheets, final marks of internal examsare submitted to the university portal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Examination related problems covering both internal and external examination are dealt with in our college and examination cell. Internal exams, such as midtermsor class exams,are scheduled after completing the appropriate curriculum.The internal examis conductedby the examination cell and its coordinator, the coordinator determines the internal exam paper and the exam result. Answer scripts of internal exams are given to the students for personal verification. Everything is transparent and the final grades of the internal exams are sent to the university after checking the student's answer sheet.Once this process is complete,no more changes will be made. All this activity must be completed within one week prescribedby the

university. Complaints related to internal examinations will be reported to the teacher concerned and explained. The teacher must satisfy the student by giving an assessment\explanation.Our university is one of the university's assessment centers and response essays are graded carefully and attentively. .

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute has well-defined learning outcomes.The vision and mission of the institution emphasizes the promotion of value education with the help of motivatedand educated faculties, which prepares students to accept the challenges of globalization.The College has an appropriate communication mechanism for programs and course learning outcomes, which includes; Hard copies of syllabi and course/program outcomes are available in the departments for teachers and students. A copyof the syllabus and the results of the programs and courses has also been uploaded to the university's website.Our college is affiliated to Atal Bihari Vajpayee University, We offer undergraduate and graduate programs under Faculty of Arts (UG and PG), Commerce (UG and PG) and Faculty(UG). Admissions to general courses like B.A, B.Com and B.Sc are based on previous qualifying examination. After the student assembly, the students announced the courses assigned tothe degree. We have 07 departmentsi nundergraduate studies.and 5 Science and Commerce departmentsat both UG andPG level.Program outcomes represent the knowledge, skills and attitudes that students should have at the end of the program and the skills thatthe student will acquire at the end of the course.The objectives and importance ofthe course outcome, program outcome and program-specific outcomes are communicated to teachers and students in the form of formal discussions, seminars.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://resulthour.com/cg/bilaspur-university
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The university has a systematic data collection and evaluation process for programs and course outcomes, which evaluation includes the following;The evaluation of the course level is done by continuous evaluation, which has a special weight depending on the course objectives, learning outcomes and pedagogy.The components of continuous assessment are defined and used.The evaluation is strict.Thisis done by linking the grades obtained by the students to the corresponding course results.In addition, the proportion of the end-of-semester exam (writtenexam/laboratory exam) is used in the process depending on the type of course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

391

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://resulthour.com/cg/bilaspur-university

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.15

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college ecosystem fosters creativity and ignites the imagination via hands-on, interactive learning. Students' enthusiasm and engagement in learning increase when Ecosystem is incorporated into the curriculum, leading to an increase in student proficiency in foundational academic subjects. Through plantations and gardening under the supervision of NSS volunteers, the college has given students several opportunity to showcase their creative work and intellectual property for the benefit of the environment. In addition, faculty members encourage and support these endeavors because they want their students to speak up and understand the importance of protecting the environment. We are helping the students build leadership skills, fresh creative ideas, teamwork, and a sense of patriotism through the college ecosystem.To improve and expand their understanding, the college has arranged a number of tests and contests centered around the importance of the environment

in daily life. The college campus has a really welcoming and helpful atmosphere, which makes it simple to comprehend and assist the children's psychology. Students from this college put on a street play to raise awareness of the effects of pollution and to encourage people to take preventative measures by planting plants and giving out advice to everyone on how to grow plants in their homes. A competition to present posters on the theme of "saving our environment" has been planned. Numerous students have done a great job presenting their posters and demonstrating their leadership potential.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In a neighboring adopted community, NSS hosts a residential seven-day camp. During the camp, volunteers from NSS carried out

various activities addressing social issues, such as road construction, tree planting, cleanliness, water conservation, social interaction, and group discussions. Superstition eradication, Beti Bachao Beti Padhao Awareness of the environment, women's empowerment, national integrity, aids awareness, blood donation camps, health check-up camps, veterinary advice, farmer's meetings, and farmer suicide awareness, among other things.The college's various departments are aware of their role in forming responsible citizens of the nation by educating students about social issues through a variety of initiatives, including Voters' Awareness, Environmental Awareness, Personal Health and Hygiene, Diet Awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic Eradication, No Vehicle Day, Janani Suraksha, Program on Female Feeticide, arranging visits to orphanages and Anganbadi, Health Check-Camps, Blood Donation Camps, Dental Checkup Camps, Eye Camps, etc. All of the aforementioned activities have a good effect on the students and help them build leadership qualities, relationships with other students in the community, and self-confidence. Additionally, it raised awareness among students and assisted in the development of their latent personalities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

34

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2361

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Class Room:-The college features seven classrooms of varying sizes, a seminar hall, a girl's common room, a sports room, an office, a library with a reading room, a gym, four departmental rooms, two play areas, three playing courts, and three science labs. Every classroom has adequate ventilation and is furnished with enough fans and benches. Every classroom is in excellent shape. To facilitate an efficient teaching and learning process, the College provides computers for all faculty members to use during their lectures. The entire process of teaching and learning is built on highly interactive ICT. The college's teaching staff makes use of a variety of internet tools, and the campus is equipped with fast Wi-Fi.

Library:- The college has a brand new and well-equipped library. The library is well-equipped with a reading room for boys, girls, and teachers, as well as a separate reading space for researchers. The library's total collection includes 31901 books; 73 peer reviewed journals; and 5 daily magazines. In addition to the Central Library, all the departments of the college operate their own departmental libraries. The departments issue books to their students, who take advantage of both the libraries.

Laboratory:- Our college labs are well-equipped and well-managed. All the laboratory equipment is regularly cleaned. Computer Lab Institute has modernand well-equipped computer labs with the most up-to-date configuration. The lab is running on the 94MBPS Dedicated Lease line Internet connection. The institute has all the necessary equipment like scanners, printers, etc.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We have a seminarhall for organizing events. Students are very keen and eager to take part in the cultural events organised in the college such as freshers, annual sports day, poster presentation, seminars, farewell etc. to showcase their cultural skills. Students are also sent to other colleges for inter-college competitions such as dance, skit, mimicry etc. We have also organised some Committees to improve and discover the hidden talents of students through extra-curricular activities. The Institute believes in the overall development of students. The college always encourages students to take part in sports activities and cultural activities at the same time. The College has a clean and well-equipped Sports Area where students can participate in Indoor Games like Cricket, Kabbadi, Football and Kho-Kho.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College does not have an Integrated Library Management System (ILMS). Computerised Library and N list is continue.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.73331

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	[View File]
Details of library usage by teachers and students	[View File]

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In today's world, technology is the foundation for the growth of any kind of organization. Updating the IT facilities is a top priority. The college has many different types of Digital Technological establishments. There are two classrooms with projector facilities in the college. A well equipped computer lab is also available in the college. The entire area of the college building is connected with high-speed Wi-Fi, which students and faculty members use very often. All departments are covered with computer and related accessories. All teaching staff use the ICT in the classrooms and laboratories whenever necessary. Students benefit from different educational sites for their examination and career. The college updates all ICT tools regularly. The computers are formatted for better performance and the Pc is formatted by the College without any charges and with the help of the computer operator. The anti-virus is installed on all computers. Wi-Fi is connected in the principal chamber, office rooms, IQAC rooms, library and laboratories. CCTV has been installed in every classroom.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	Nil

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in	A. ? 50MBPS

the Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities such as labs, classrooms, computers etc. are provided to the students. Classrooms are an integral part of the learning process. Students use the classroom boards and furnishings regularly, but sometimes they are also used by other governmental and NGOs for carrying out various activities. Maintenance and cleaning of the classrooms and the Chemistry labs are done by the efforts of the non-teaching staff. Limited number of computers with internet connection are available in the main office, the library and various departments. Information and Communication Technologies (ICT) smart classrooms are available. Electrical & Plumbing related maintenance is done by local skilled person. The expenditure is covered by the budget that the college gets from various sources. Academic facilities include the academic support

facilities such as the library, sports and other platforms supporting the overall development of the student, such as National School of Science, the Red Cross Society, the competitive examination cell, etc. A well maintained library is provided by the college management.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

977

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

124

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college firmly believes in using the democratic system to run its many extracurricular and curricular events. Each year, the principal appoints a committee to regulate student elections, serves as the committee's convenor, and leads the student union council with the assistance of teaching staff members. Elections are used to choose the student union's membership. Members of the student union council participate in all college-related events. The committee is headed by a senior faculty member. Annual sports and a sports meet were arranged by the college's sports department and sports committee. A committee made up of representatives from both UG and PG classes actively participates in the planning and execution of every indoor and outdoor competition.The college has all the tools needed to encourage sports and games, and a sports office involved in managing student guidance is in place. It is supervised by other professors as well. Cultural Committee: The committee is responsible for organizing the college's annual cultural events. The college hosts an annual function day celebration in December or January. In addition, the students actively engage in drama, group and solo dance, and solo and group song on the eve of the annulment function and other celebrations. They also receive prizes performance in various college-level events.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Both the institution and the general development of students are the goals of our alumni association. It is beneficial to our institution in terms of career counseling, student placement, academic planning, and carrer guidance. Our alumni are always willing to uphold students' morality and work to further their academic growth.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The primary goal of the college is to help students develop their whole personalities in addition to their education. In addition to their college courses, the students benefit from extracurricular activities like sports, singing, dancing, stage management, and Hindi speaking. The college's head closely monitors student mental health and discipline management. In addition to teaching the students self-respect, awareness, and good manners, we also strive to boost their confidence and raise the standard of their work. Every student receives the same opportunities without any favoritism. Most of the students enrolled in this college are OBC, scheduled caste, and scheduled tribe members who come from rural backgrounds and are considered to be below the poverty line. Every discipline at our college provides best instruction. Our college is making great progress in the areas of management and leadership. We endeavor to oversee all related work by equitably allocating it among faculty and office staff, while also attempting to accommodate their requests and desires.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the college each and every activities/events/programs are organized only after holding the meeting by respective committee. In the discussion, the views of each teacher are respected and the distributed work is implemented with complete honesty. The principal encourages and sanction funds for various useful activities organized in the college. Each and every committee operates their work as per the rules and regulations of the government. IQAC team organizes skill development program for the betterment of the student's future. A free coaching center is being run by the name 'PAHAL' by which students get benefitted in terms of improving their reading, writing,

speaking skill and gets motivated to participate in various types to competitive exam.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. The college is associated with Bilaspur's Atal Bihari Vajpaee University (C.G.). The university and UGC strictly enforce the admissions process guidelines. merit-based selection and step-by-step inspection in accordance with the college's admissions process are completed.

2. Five faculty members have registered to conduct Ph.D. research, and three faculty members have received their doctorates. The college's principal consistently encourages its faculty members to take part in different research seminars, workshops, etc. We also anticipate the library's collection of reference books and journals.

3. Student-centric learning is prioritized by including them in workshops and seminars as well as group discussions, debates, quizzes, and other competitions. Departments from various fields organize educational tours for learners. Additionally, teachers are urged to use the internet and helpful applications.

4. Every department's teachers create a daily diary and lesson plan on a regular basis. The university's academic calendar is followed in the organization of the two internal exams, which are held half yearly and quarterly. 10% of the evaluation process is devoted to internal assessment, and annual exams are administered in accordance with university policies. The teacher employs various inventive and efficacious teaching techniques to satisfy to differing student profiles, including both fast and slow learners.

5. Student and parent institutional feedback is gathered to improve curriculum development and planning. Teachers are sent to refresher courses and orientation programs.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.bilaspuruniversity.ac.in/syllabus.php
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal plays an important role in execution of policy. The principal is in charge of the academic, financial, and administrative departments. The heads of several departments uphold and promote the rules and regulations necessary for the college to run smoothly. The university and the state government of UGC have established regulations regarding teacher recruitment. Every single stop is extremely effective. During the regular staff meeting, the management and the principal talk to the employees about their responsibilities to the college. A number of committees are formed, including those for admissions, internal exams, libraries, schedules, and other things. The College has established a discipline cell and a grievance redressal cell for students to make sure that any complaints are taken seriously and dealt with as soon as possible.If any problems and complaint are reported by anyone, the committee meets and takes action for solving the problems. The responsibilities of the teacher and staff are well making and cordial atmosphere is maintained at the workplace.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college of the Govt. of chhattisgarh the following welfare schemes for all the employees. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staffat the times of need. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. Medical Insurance facility for the employees of the college. Casual leave, Earn leave, Leave not Due, Study Leave , Half Pay Leave for the employes.For updating the subject knowledge the teaching staff members are allowed to participate in the orientation programme, refresher program and short term courses as when they need as given per the rules of UGC norms. Especially in our college child women employees given child care leave.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college uses a daily diary, academic diary, lesson plan, attendance sheet, and other procedures to evaluate and measure the performance of its teaching staff. The principal checks the records on a monthly basis. Faculty members must annually complete a performance appraisal form based on the PBS methodology of the University Grants Commission (UGC). This year, we completed the annual character report form of the Chhattisgarh government's Higher Education department. After grading the teachers based on the entire report, the principal suggests to higher authorities that additional action be taken.The APR's are sought at every step of up gradation / next promotion. Performance Appraisal for non teaching faculty The appointment is made through the Government of Chhattisgarh and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 3 years.The faculty member is also involved in various committees, activities of the college. They are encouraged to attend the paper presentation in seminar & workshop. The faculty member is also encouraged to improve their qualification (Ph.D.)Nonteaching staff like the librarian, office staff, support staff, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

With years of experience, the college's well-designed accounting and auditing system has evolved. Regular internal and external audits are conducted on the accounts of the Rajiv Gandhi Government Arts and Commerce College. An external audit is carried out by a firm of professional chartered accountants, while an internal audit is carried out by a group of chartered accountants designated by the college. The College's internal and external auditors are AG raipur and Deparmental Audit Commissionor of Higher Education by authorised person and local bodies income is audited by Charted accountant, located in Bilaspur. The audited statements of the college are accessible within the college and are routinely submitted to statutory authorities. The local inquiry committee conducts the internal audit, examining the infrastructure, staff accommodations, and student performance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is acknowledged for funds received from the State and UGC under the Grant-in-Aid program. Grants, both salary and non-salary, are obtained from state government. A portion of the student fees are sent to the state government after being deposited in the Atal Bihari Vajpayee University, Bilaspur account. Students' accounts are immediately credited with the state government scholarships they have been awarded. Each academic year's budget is created by the college using funds from the College Development Scheme, RUSA, UGC, and State governments. The College makes full use of the grants for the approved purposes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In College, IQAC plays a importantrole relating to quality improvement of student and teacher. In the meeting of IQAC various plans and strategies for the development of the college are discussed, formulated and administration of the college take initiative to implement it. The IQAC always motivates to teaching and learning process. We have to motivate teacher for the participation and paper presentation in state, national and international seminar and workshop. IQAC also encourage to teacher involve research activities. The IQAC channelizes the motivational and cultural program in the College. The IQAC committee of the College organized continuously different motivational and career guidance, social awareness lecture program, cultural program and competitions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Through IQAC, the College puts the quality policy into practice. The primary advisory body for evaluating the quality of the college's teaching-learning process is the College IQAC. To plan the annual teaching-learning process, the IQAC first uses the academic calendar that Atal Bihari Vajpayee University provides. Teachers can identify specific areas where a student needs extra help in class based on how well the student performs on an internal exam. One of the other techniques for reviewing the teaching-learning process during a session is to get feedback from the students regarding the quality of the instruction, the college atmosphere, and the conduct of the college staff.The real picture comes out of the main examination result.The College IQAC always planning to improve the atmosphere for the teachinglearning process. The faculties are encouraged to participate and paper presentation. Paper published and conduct in College seminar, workshop and skill development program at least once a year. The College develops a student imagination and writing skill published college magazine.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In addition to being a basic human right, gender equity is also a precondition for a world that is affluent, peaceful, and sustainable. Males and females have equal chances in terms of economic, social, cultural, and political growth when there is gender parity in education. The following are some of the actions our college has taking to encourage gender equality on campus: Constructed CCTV Camera: For security, our college campus is equipped with twenty CCTV cameras. Every college campus places a high premium on the safety of female students. These days, college administrators and students face both a commitment and a difficulty to create a secure and supportive campus community.Women's grievance and empowerment cell: The college's Women's Grievance & Empowerment Cell actively addresses the concerns of all female students. Outside of campus, the cell is actively working on this issue as well. Common Room: During their leisure time, students can unwind and have fun in the campus's one-and-only common room reserved for female students. Awareness program: Students and faculty members regularly arrange gender-sensitivity seminars and awareness programs on campus and in the surrounding areas to raise awareness of women's issues and promote women's empowerment. The female employees, students, and faculty members are educated about the rights and legislation that can be utilized to further their own empowerment.

File Description	Documents
Annual gender sensitization action plan	[Anti ragging committee, CCTV camera and CCTV monitoring screen](#)
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	[Self defence training, Personal counseling, Common room](#)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College maintains waste management and cleaning by giving extra effort and extra time management. Government regulations require cleaning assistants to be employed on a contract basis. There are dustbins in every department. Teachers are incentivized to encourage a cleanliness campaign and emphasize to pupils their part in maintaining a clean, sanitized, and environmentally friendly school. Respective academics keep an eye on how waste is managed inside their respective schools. To ensure that there is no trash on campus, the college operates its own solid waste management system. We litter trees and plants with green waste products.Respected department teachers and NSS volunteers work together to spread the cleaning message. Every part of the campus is regularly cleaned by the College. The outcomes of a campaign to ban plastic off college campuses have been remarkable. The College has a functional drainage and sewage system of its own. There is a separate water cooler and tank at the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has planned a number of events to foster an atmosphere where staff and students value moral, cultural, and spiritual principles. Various significant days are observed on campus for entertainment and relaxation to foster a sense of unity and social harmony in order to promote the religious and emotional sentiments of the staff and students. This is done with the initiative and cooperation of the management. In addition to New Year's Day, Fresher Party, Teacher's Day, Women's Day, Orientation and Farewell Program, Induction Program, Rally, Oath, Plantation, Youth Day, Women's Day, Yoga Day, and festivals like Diwali celebration, Holi Milan celebration, New Year celebration, Saraswati pooja celebrations, etc., the College also takes part in other regional and cultural celebrations.The College has planned a number of events to foster an atmosphere where staff and students value moral, cultural, and spiritual principles. Various significant days are observed on campus for entertainment and relaxation to foster a sense of unity and social harmony in order to promote the religious and emotional sentiments of the staff and students. This is done with the initiative and cooperation of the management. In addition to New Year's Day, Fresher Party, Teacher's Day, Women's Day, Orientation and Farewell Program, Induction Program, Rally, Oath, Plantation, Youth Day, Women's Day, Yoga Day, and festivals like Diwali celebration, Holi Milan celebration, New Year celebration, Saraswati pooja celebrations, etc., the College also takes part in other regional and cultural celebrations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution runs programs to educate staff members and students about moral and social principles, as well as their rights and responsibilities. We commemorate Constitution Day on

November 26 and celebrate with a variety of events, including lectures and patriotic musical performances. Every undergraduate student has a paper assigned to them as part of their Foundation Course curriculum. The goal of the paper "Environmental Studies and Human Rights" is to make students feel sensitive to the importance of upholding moral and ethical standards in their behavior.Additionally, these subjects are covered in the program lectures, which also educate students and staff members on their rights and responsibilities. The Postgraduate Courses cover moral principles, rights, and obligations as well. In addition to talking with the pupils, the teaching members also converse with them. Important national and international holidays are regularly observed. All of these programs' lectures and discourses center on our shared values, rights, and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Constitution Day (26/11/2022), Human RIghts Day (10/12/2022)
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Date : Activity 1. 05/06/2022: International environment day 2. 21/06/2022: International Yoga Day 3. 11/07/2022: Population Day 4. 15/08/2022: Independence Day 5. 29/08/2022: National Sports Day 6. 02/10/2022: Gandhi Jayanti 7. 26/11/2022: Savidhan Divas 8. 01/12/2022: World Aids Day 9. 10/12/2022: Human Right Day 10. 12/01/2023: National Youth Day 11. 24/01/2023:Rashtriy Balika Divas 12. 25/01/2023: National Voter Day 13. 26/01/2023: Republic Day 14. 08/03/2023: International Female Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Program for employability based on skills: Goals of the initiative: It is a truth that the country's students now face more challenges in obtaining employment prospects. While some students choose to work in the public or private sectors, the majority of students end up looking for work. This particular student group arises from a lack of awareness of "Employability skills". Due to their rural upbringing, the college's students

are not as linked to the outside world and are unaware of their options for what to do next. Colleges offer employability skill programs to expand students' options by educating them about their career opportunities.

2. Green campus/Clean campus: Our college's goal is to maintain a clean and environmentally friendly campus. A number of actions were done to put into practice. Planting trees is the most effective strategy. Students successfully assume the duties of planting and maintaining plants. Our institute has an active NSS unit for both boys and girls. Volunteers from NSS efficiently oversee a weekly cleaning program. Both within and outside the college campus, students clean. They get the opportunity to learn about environmental issues and the preservation of natural resources through this weekly session. Through personal involvement, students learn that they can contribute to environmental protection.In order to motivate the students to preserve the environment, certificates and awards are presented to them.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Academic improvement through skill development: As we all know, an institution's ability to achieve its goals determines its level of success. Our college has been making good progress toward raising student achievement. That is our first priority. Numerous events are hosted with this objective in mind. To become a responsible citizen, we make every effort. In order to accomplish the aim, we get pupils ready for a brighter future. In order to provide students with appropriate advice, we arrange career advisory programs. They hone their talents via lectures, impromptu, group discussions, interaction, and contemporary technologies. For exams that are competitive, the pupils are ready. In order to address this, unique lectures and classes with invited guests are planned.A lecture on many subjects such as motivational speech and personality development is also

organized by the college. We have established a career guidance cell with infrastructure and materials available for students. We have every study guide a student may possibly need to expand their knowledge. Our college's students routinely perform better than expected, and they are chosen for renowned professions. In the end, we can state that our college is constantly dedicated to developing its students into proactive, responsible, disciplined, well-cultured, and innovative individuals.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college is mainly focusing towards improving their infrastructure. In every academic year the college is developing in terms ofquality of faculty, library, sports facility, green and clean campus, etc. The plan of action for the next academic year is as follows: 1. to start UG program in Geography

2. to start PG program in Chemistry, Botony and Zoology

3. to start DCA and PGDCA programs

4.to organise various student and faculty development program.

5. to motivate PG students regarding NET/SET

6. to organise seminar and workshops

7. to arrange carrier guidance programs.